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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
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HELEN E. HANKS
 COMMISSIONER

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65

August 7, 2023

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

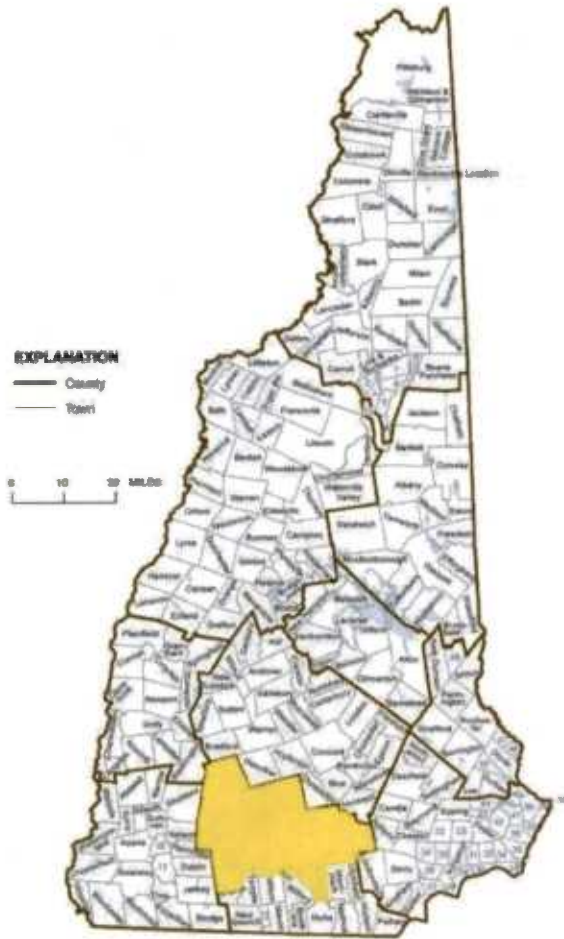
Authorize the New Hampshire Department of Corrections (DOC) to increase its fleet by one vehicle pursuant to Administrative Rule ADM 611.08 (g).

EXPLANATION

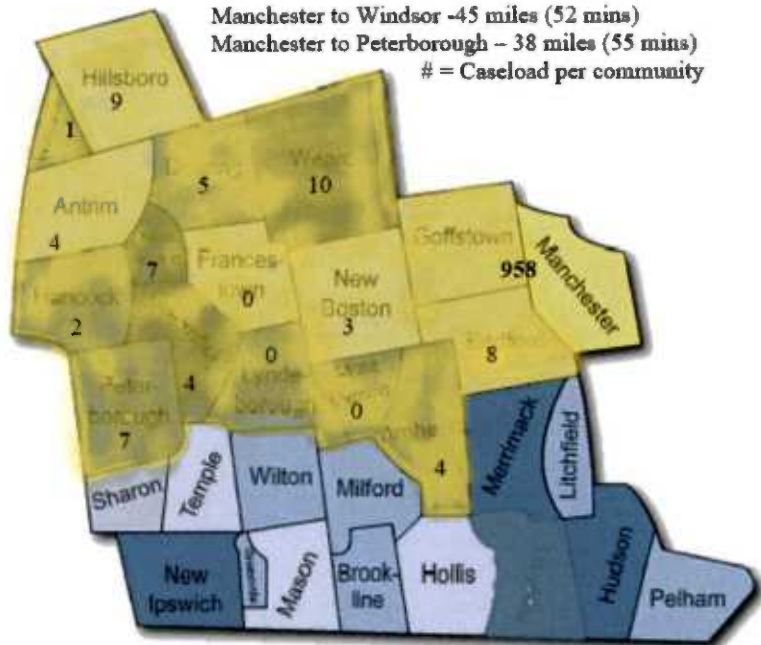
The DOC is requesting authorization to increase its fleet of vehicles by one additional vehicle. The additional vehicle will be assigned to the Manchester District Office (DO) for the business purpose of supervising probationers and parolees in the community, appearing in court, completing home and job checks of offenders, attending meetings and trainings.

The Manchester DO currently has three vehicles shared by fourteen probation parole officers. The Manchester DO has historically been the busiest DO in the state, with the largest and most densely packed population. A review of the Manchester DO operations reflects the need for an additional vehicle. The Manchester DO is working cooperatively with their federal, state, county, and local law enforcement partners to address the many ongoing issues of drug abuse, gang violence, firearm violence, homelessness, and criminality within their area of responsibility. The lack of this additional vehicle is inhibiting the team from being as effective in their responsibilities to conduct the many facets of their job. These duties include, but are not limited to residential visits, employment checks, drug court, young offenders court, veterans court, superior and district court hearings, parole board hearings, and many other out of the office reviews that are in-line with the supervision of probationers and parolees. All of this is done in addition to routinely assisting our law enforcement partners in trying to prevent or solve the ongoing criminal activities in the Manchester area. The department examined the total fleet to determine if a vehicle could be appropriately reallocated to the Manchester DO, but other areas of the Department would be adversely affected.

The following image shows the geographic distribution of most of the caseload managed in northern Hillsborough County by the Manchester DO and the challenges having only three vehicles with a staff of 14 personnel with a large variety of differing responsibilities that need to be addressed regularly. This creates significant challenges when the Manchester DO team is working to meet their caseload management requirements.



Manchester to Windsor -45 miles (52 mins)
 Manchester to Peterborough - 38 miles (55 mins)
 # = Caseload per community



Chief PPO/PPOs by District Office -- FY2023

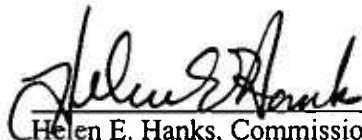
	Total Officers/Chiefs	Vehicles	Caseload Totals (5/22/2023)				Total Caseload	Totals	Ratios		Fugitives
			Parole	Probation	Non-NH	AHC			PPO/CPPO	PPO:Supervisee	
Berlin	3	1	34	69	22	0	125	125	3	1:42	4
Concord	11	3	249	270	22	0	541	541	11	1:49	34
Dover	8	2	111	216	50	0	377	377	8	1:47	23
Exeter	12	2	111	284	106	3	504	504	12	1:42	30
Waverill	6	2	53	180	35	0	268	268	6	1:45	18
Keene	5	2	52	199	46	2	301	301	5	1:60	13
Laconia	4	1	65	185	20	0	270	270	4	1:68	17
Manchester	28	1	485	448	89	9	1022	1022	14	1:73	110
Rashua	6	2	97	222	66	3	388	388	6	1:65	34
Newport	4	1	50	193	28	3	274	274	4	1:69	33
Wolfeboro	3	2	25	80	17	0	122	122	3	1:41	30
Totals:	76	22	1332	2346	503	11	4192	4192	75	1:56	346

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A fourth vehicle provides the appropriate resource in the ability to disburse members of the Manchester DO to effectively perform many duties and fieldwork by the fourteen officers simultaneously. Currently, if more than two officers conduct a residential visit, one or two officers need to ride in the caged portion of the vehicle which has minimal room and is uncomfortable for officer(s) to ride. There are some high-risk residential visits done that require more than two officers to participate in for officer safety reasons. On occasions, 10+ officers from the Manchester DO participate in multiagency operations with their federal, state, county, and local law enforcement partners. During these operations, vehicles, and space for both officers and equipment are necessary without requiring the need to ride with other agencies due to not having enough vehicles assigned to the Manchester DO. Having a fourth state vehicle would allow Manchester DO the flexibility to attend training, court, and parole board appearances, while allowing for availability for unscheduled transports (arrests), field work and rapid response for crisis intervention when needed.

The DOC will work within current funding to purchase the additional vehicle for this DO. Further, the Manchester DO carries a caseload of 1,022 primarily probationers and parolees under supervision, which is the highest amongst the 11 District Offices with a caseload ratio of 1:73 (PPO:Supervisee). This request serves to establish the appropriate resources for this DO to complete its statutory and policy requirements effectively by ensuring ongoing rehabilitation with a focus on public safety.

Respectfully Submitted,



Helen E. Hanks, Commissioner
NH Department of Corrections



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

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Charles M. Arlinghaus
Commissioner

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July 17, 2023

Attn: Helen E. Hanks
Commissioner
NH Department of Corrections
P.O. Box 1806
Concord, NH 03302

SUBJECT: Response to Fleet Increase Request 7/17/23

Commissioner Hanks:

Please accept this as acknowledgement and receipt of your request to increase the NH Department of Corrections Fleet size by one (1) motor vehicle (SUV) prior to submission to the Governor and Executive Council for formal consideration.

This would bring the DOC Field Services fleet size to a total of (23) vehicles which is an adequate number for the 76 officers employed. Overall, the total DOC fleet size would now be at (98) vehicles.

It is the position of the DAS Division of Procurement and Support Services Fleet Management that the request is reasonably justified and compelling enough to merit consideration by the Governor and Executive Council in a near future meeting.

Thank you for your proactive request to involve us in your fleet review in support of statewide efforts to maintain fleet efficiency.

Respectfully submitted,

Andrew Bennett
State Fleet Manager, DAS Division of Procurement and Support Services

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Date: 2023.07.28 16:02:40 -04'00'

Gary S. Lunetta
Director, DAS Division of Procurement & Support Services